

[Membership Committee] Meeting Notes 10 September 2024

DATE: 10 September 2024

Charing: Fran

Attending: Alex, Keisha, Jazmin, Daria, William, Fran

Agenda:

1. Old Business
 1. Logo
 2. Website
 3. By laws
2. New Business
 1. November 2nd event
3. Figuring out regular meeting schedule

Notes

Logo

- Daria has assembled the requirements for the logo, to share those in whatsapp [already done as of Sept 11 evening]
- Alex (3rd floor) to either work on refining the logo or asking Alex (1st floor) if he would be okay working on it
- Logo must be done by the public event on 2 November 2024
- Logo feedback
 - remove the stained glass event
 - either remove or simplify the text on the logo itself OR
 - move the text to the outer radius of the logo
 - make sure the colour match the colours of the actual stained glass on the building (need to take pictures in the daytime for it)

Website

- Daria to take down the old website for tenant association, as it comes up in google first [done as of 11 September 2024 evening]
- Alex to get the Wordpress login for the new website from Emily
- The redesign and modifications can be kept in draft state and be published when its ready
- Alex and Daria to meet and settle on the todo list for the website

- **Content**
 - Jacob and Keisha are working on the press releases
 - Need to prioritize public section content

Bylaws

- went over the by law document comments
- need to determine whether we have to use **special needs** wording, or can we use **accessibility** terms where appropriate
- **Timeline**
 - Membership bylaw has to be sent to the Board by 20 September 2024 (next Friday) to be approved by the Board prior to the membership meeting with the vote

Public event on 2 November 2024

Members of the Social Committee - Will, Jazmin, Keisha, Fran

- Board approved the budget for **\$2,000** - plan to spent it on light snacks, cake, tea, coffee, cold drinks
- Expecting about 100 people
- May consider having decorations - balloons, etc.
- Event will run between 2-4pm, after that the unofficial part for tenants and their friends will happen
 - Consider reversing a bar in the neighbourhood
- Consider putting up a banner on the building for a day
- Agenda
 - Emily has an agenda plan
 - Presentation of the report
 - documentary / video presentation
 - List of speakers
 - CFH representative
 - Golden Horseshoe - Doug Cider
 - New market Funds representative
 - Cameron Kroetsch (?)
- Photographer
 - Most likely Glen - Jazmin to clarify whether he is available that day
 - Alex (3rd floor) can ask a friend
 - Last option, hire a photographer

- Cake - Emily will reach out to a friend to commission a cake
- Social committee to meet and split the responsibilities
- Consider getting a photo booth for an event

Good and Welfare

- Regular schedule of the meetings will be less frequent, once a month
- Responsibilities of the committee
 - Training
 - Communications
 - Events

Next Steps

1. Next meeting - October 10th, 7PM
2. Social subcommittee to meet and discuss the public event
3. Website subcommittee to meet and discuss the todo list for the website
4. Between 9 October 2024 and 29 October 2024 need to get a list of nominees for the Selection committee
 1. members of the board cannot be on it
 2. the total number of people on the committee will be 2-4 people
 3. Membership committee are to consider all those willing to be on selection committee and present a list of members to be approved on the 29th